



Meeting Minutes of May 20, 2021

LABBB Board of Directors:

Dr. Eric Conti, Burlington Public Schools
Dr. Kathy Bodie, Arlington Public Schools
Dr. Julie Hackett, Lexington Public Schools
Mr. Philip Conrad, Bedford Public Schools

LABBB Central Office:

Mr. Patric Barbieri, Executive Director
Dr. Bill Lupini, Interim Executive Director
Joseph Adams, Financial Coordinator

Time: 9:00AM

Location of Meeting: Remote via Zoom

<https://zoom.us/j/98755094213?pwd=K09ZZ3EwbWhoYkNOcFNBTIFqUk5wZz09>

Meeting ID: 987 5509 4213

Passcode: 671232

AGENDA

- Call to Order: **Dr. Eric Conti called the LABBB Board of Directors meeting to order at 9:10 am.**
- Public Participation: **No Public participation**
- **Action Items:**
 - Item #1: Motion to approve the LABBB FY22 Budget made by Dr. Julie Hackett, seconded by Dr. Kathleen Bodie, all in favor, 4-0
 - Item #2: Motion to approve LABBB FY22 Tuitions made by Mr. Philip Conrad, seconded by Dr. Julie Hackett, all in favor, 4-0.
- **Discussion Items**
 - **LABBB FY22 Budget**
 1. FY22 budget projects an overall **1%** increase in our operating expenses from FY21 budget
 - **FY19: \$25,384,024**
 - **FY20: \$25,839,168**
 - **FY21: \$26,175,490**
 - **FY22: \$26,396,187**
 2. **Staffing Changes**
 - **FY19: 233.6 FTE**
 - **FY20: 228.4 FTE**
 - **FY21: 230.6 FTE**

- **FY22:** 224.4 FTE
3. **2% COLA Increases** for Unit A (Professionals) and Unit B (Paraprofessionals) well as non-collective bargaining staff; this is dependent on current negotiations for a 1-year extension of the current CBA.
 4. **Step Increases** are projected to increase salaries in FY22 by \$192K
 5. **Staff Lane Changes for FY22 added** \$15.3K to the FY22 salaries budget
 6. **Health insurance:** We have **164** active employees enrolled in GIC materially lower YoY representing a savings of \$113K. Using actual costs & enrollments, we are projecting health insurance to decrease modestly reflecting the yearly increase premiums (+5%) with an uptick in new hire enrollments, more than offset by the current low staff utilization numbers.
 - 88 families plans
 - 76 individuals plans
 7. **Retiree Health Insurance:** We are contributing towards the premiums for **39** retirees (including spouses) and reimbursing Burlington for **8** retirees who were grandfathered. These costs are included in our budget.
 - **FY18:** 201,895 = \$178,857 + \$23,038
 - **FY19:** \$230,902 = \$206,712 + \$24,190
 - **FY20:** \$237,940 = \$209,540 + \$28,400
 - **FY21:** \$239,870 = \$208,670 + \$31,200
 - **FY22:** \$253,303 = \$220,356 + \$32,947
 8. **Worker's Comp Insurance** is projected to go down \$38K in FY22 as our most recent MOD rating was much improved (down to 1.03) and costs benefits from more detailed payroll coding for non-teaching staff members (lower risk rating).
 - **FY18:** \$196,496
 - **FY19:** \$193,072
 - **FY20:** \$182,439
 - **FY21:** \$162,785
 - **FY22:** \$122,593
 9. **FY22 Facilities Rent** contracts include the Central Office space (\$71K), the Woodland House (\$22K), and misc. space rental for our programs and events (\$2K).
 10. **Substitutes & Program Support** are projected to normalize somewhat but overall remain a challenge in this environment as we continue to have significant needs for quality substitutes and nurses on an ongoing basis.
 - **Substitutes** line item has been decreased modestly anticipating improved staff attendance consistency
 - **Nursing and Misc. Services** increased by \$23K with continued elevated needs
 11. **LABBB External Transportation Network (Lexington, Arlington, Burlington, Belmont, Waltham, Watertown, Weston)**
 - Students transported to your in-district programs and out-of-district placements by vendors and coordinated by LABBB's Transportation Coordinator.

- FY22 we anticipate the External Transportation budget to increase due to a negotiated vendor contract extension increasing route pricing 4% (offset by a slight decrease in ridership)
 - **FY18:** \$6,565,013
 - **FY19:** \$6,724,192
 - **FY20:** \$6,905,738
 - **FY21:** \$6,906,303
 - **FY22:** \$7,051,353

12. Internal LABBB Transportation (Students enrolled in LABBB and transported to a LABBB program, on a LABBB leased vehicle, by a LABBB staff person)

- Total expense associated with Internal Transportation is projected to be **\$642K** in FY22 and, as a whole, result in a net loss of \$195K
 - Collaborative member assessment will be allocated using student ridership percentages as of November 2021:
 - **FY18:** \$312,000
 - **FY19:** \$278,139
 - **FY20:** \$318,000
 - **FY21:** \$306,475
 - **FY22: \$299,000 (23 drivers at \$65/day)**
 - The annual assessment for internal vans represents a district cost of ~\$3K per student per year. Compared to other transportation vendors, this conservatively equates to \$15K in districts savings per student which translates to ~\$1.5MM in annual savings for member districts.
- LABBB FY22 Tuitions
- 1. FY22 Tuition Increase**
 - 2% increase across all programs
 - 291 students (based on 96% of 303 projected enrollments)

10:15: Motion to adjourn made by Dr. Julie Hackett, seconded by Mr. Philip Conrad, all in favor 4-0.