



Minutes for October 13, 2022

LABBB Board of Directors:

Dr. Eric Conti, Burlington Public Schools
Dr. Elizabeth Homan, Arlington Public Schools
Mr. Philip Conrad, Bedford Public Schools
Dr. Julie Hackett, Lexington Public Schools –*Absent*
Mr. John Phelan, Belmont Public Schools-Via Zoom
Guest – Deanne Galdston, Watertown Public Schools

LABBB Central Office:

Pamela Girouard, Executive Director
Susan Givens, Interim Director of
Finance & Operations Manager
Dianne Busa, Executive Assistant

Date: Thursday, *October 13, 2022*

Time: 9:00 AM

Location of Meeting: LABBB Central Office

AGENDA

Dr. Eric Conti called the Board Meeting to order at 9:07 AM.

Public Participation: No Public Participation

Recommended Action Items:

- a.) Dr. Elizabeth Homan made a motion to approve the meeting minutes of June 16, 2022, seconded by Mr. Phil Conrad. All in favor 4-0-0.

- b.) Mr. Phil Conrad made a motion to approve the meeting minutes of August 18, 2022 seconded by Mr. John Phelan. All in favor 3-0-1.

Discussion Items:

Watertown Participation

- Need to submit to DESE for approval
- 6 month approval period per DESE
- Potential start July 1, 2023
- Ms. Pam Girouard to contact DESE to see what is needed
 - LABBB Collaborative Agreement to be revised or amended
- Mr. Conrad wants to review our Collaborative Agreement
 - Make recommendations & Inform Paula Jo/DESE
 - Make sure we do it in the right order
 - Cautiously go forward
 - Ms. Pam Giroard will send draft LABBB Collaborative Agreement to BOD
- Dr. Eric Conti requested an updated Financial Statement for Watertown to review
 - Check our Financials to see what, if any, changes are needed
 - Example: May require Watertown to have to wait a year to participate in Circuit Breaker etc.
 - Asked if 6-month period has started – No
 - Get all documentation ready first
 - Goal/Deadline January 1, 2023
- Ms. Pam Girouard excited about Vocation program, Support & space that Watertown will provide for the Collaborative
- Watertown High School moving to Middle School until 2026
- Keep LABBB at an appropriate size and not to grow out of our capacity: limited scope/plan for other communities to join

a.) LABBB Updates

- Ms. Girouard toured all Districts & Programs and has attended the Parent meeting on 10/6/22
 - Parents overall happy with LABBB
 - Concerns shared about communication, and continued quality programming. Additionally, parents expressed an interest in further discussions about creation of SEPAC and/or PTO
- Solid start
 - We need to continue to strengthen & bring it forward
- Continued focus on improving and creating additional structural and organizational systems to support and improve
- LABBB's organization of documents
 - Making sure we are doing things accurately
 - Working on getting billing out to districts
 - Creating processes

b). Labor Counsel

- Represented by Stoneman, Chandler & Miller / Colby Brunt

c). Financial Report Update

- Backlog of Work
- Accounting Position vacant since January just filled
- Audit components that should have been done in June were not
- No documentation on how things were done
- Taking time to recreate process
- Creating a processes:
 - Creating process for member credits
- Financials need to flow through Business office– hard to determine what is out there
- Dr. Conti offered if we need support
 - Hire new person earlier than later to help make the transition smoother
- MOEC – Circuit Breaker changing amounts?
 - OOD Compliance can't attract & retain employees
 - 14% increase – possibly over 3 years / 5-5-5
 - Legislation jack up by 14% OSD
 - Will it increase Circuit Breaker significantly
- Dr. Conti asked if parents looking for compensatory services
- Ms. Girouard waiting to see
- Dr. Conti asked if we can extend to 23
 - districts may need to look into MOA passed 22
- Need more Alum activities more often
- Parents looking to start SPAC & PTO
- BOD requested regular updates on Financial Statements
- BOD requested Break down of enrollment by Programs, Locations, Schools
- BOD requested Year to Year Enrollment info

d). Enrollment Update

- As of 10/6/2022 – 292 Active Enrollments (does not include Ext. Evals)
- Staff 210 FTE (includes Unit A & B Members)

Dr. Conti asked if LABBB or other districts had a Communications Person to make sure we continually promote LABBB

He suggested to check with Julie in Lexington

Belmont uses Chris Horn in an emergency

Mr. Conrad suggested John Gilfoil – also does Police & Fire

Adjournment:

Mr. Phil Conrad made a motion to adjourn the meeting at 10:10 AM, seconded by Dr. Elizabeth Homan. All in favor 4-0-0