



Minutes for December 16, 2021

LABBB Board of Directors:

Dr. Eric Conti, Burlington Public Schools
Dr. Elizabeth Homan, Arlington Public Schools
Mr. Philip Conrad, Bedford Public Schools
Dr. Julie Hackett, Lexington Public Schools
Mr. John Phelan, Belmont Public Schools

LABBB Central Office:

William Lupini, Interim Executive Director
Joseph Adams, Accounting Manager

Date: Thursday, December 16, 2021

Time: 9:00AM

Location of Meeting: LABBB Central Office/ (Philip, John, Julie, Paulajo Gaines & Ruth Hersh - Zoom)

AGENDA

- Dr. Eric Conti called the LABBB Board meeting to order at 9:05 am.
- Public Participation, No public participation.
- **Recommended Action Items:**
 - Mr. Philip Conrad made a motion to approve meeting minutes of October 7, 2021, Seconded by Mr. John Phelan, all in favor. 4-0.
 - Dr. Elizabeth Homan made a motion to approve FY 2021 Audit, Seconded by Mr. John Phelan. All in favor 5-0.
 - Dr. Elizabeth Homan made a motion to approve Cumulative Surplus, Seconded by Mr. John Phelan. All in favor 5-0. (Recommended to move \$458,453.00 to Capital Reserve Fund)
 - Mr. Philip Conrad made a motion to approve Overall Financials, Seconded by Mr. John Phelan. All in favor. 5-0
 - Dr. Julie Hackett made a motion to approve Annual Report, Seconded by Dr. Elizabeth Homan. All in favor. 5-0.
 - Mr. Philip Conrad made a motion to approve Executive Director Job Description, Seconded by Dr. Elizabeth Homan. All in favor. 5-0.
 - Mr. John Phelan made a motion to Van Purchases, Seconded by Dr. Elizabeth Homan. All in favor. 5-0.
 - To purchase 28 vans not to exceed \$1.45 million
 - Ford vans – Base vans & Wheelchair vans
 - Pull doors instead of slide doors
 - Phil recommended a GPS tracker in them
 - Phil & John both recommended that the “next/future” round of van purchases to consider Electric Vans
 - Exempt from getting bids because we are a Special Education Program
- **Discussion Items**
 - Current Enrollment
 - Compared to other Collaborative’s, LABBB is doing an excellent job
 - Average daily tuition 284 down from 291
 - Pair staffing with enrollment
 - Hiring struggle
 - LABBB has been able to take in new students in most programs
 - A lot of 45-day evaluation assessments

- Middle school issue for 21/22 school year
 - Arlington space resolved
 - Exploring a Burlington Middle school space
 - Vocational Program
 - Need to have a conversation with Medford
 - Shawsheen Tech no space
 - 10 students in Career Directions located at Burlington High
 - Bill wants to look into North Shore
 - Phil said to contact Watertown
 - Julie mentioned a Certificate program, but it's not Chapter 74
 - Waltham has a Chapter 74 Program
 - Collective Bargaining
 - Received an email to start the process & set up Ground Rules Meeting in January 2022
 - Original suggestion from the bargaining team was to start bargaining in 2-3 months. Bill suggested sooner in order to have a contract by June 2022.
 - Executive Director Search (Update)
 - Deadline for applicants was 12.14.21
 - Interviewing 13 applicants – starting 01.03.21
 - First round will be remotely then in person
 - Capital Planning
 - Projects to be discussed further at the February 2022 Board meeting

Adjournment:

- Dr. Elizabeth Homan made a motion to adjourn the meeting, Seconded by Mr. John Phelan. All in favor 5-0.

