



Board Minutes: November 17, 2016

NOTES

In attendance:

LABBB Board of Directors:

Dr. Eric Conti, Burlington PS (Board Chairman)
Dr. Kathy Bodie, Arlington Public Schools
Mr. Jonathan Sills, Bedford Public Schools
Mr. John Phelan, Belmont Public Schools
Dr. Mary Czajkowski, Lexington Public Schools

LABBB Central Office:

Patric Barbieri, Executive Director
Gerry Mazor, Director of Special Projects
Maria Giangrande, Administrative Assistant

Dr. Eric Conti called the Board Meeting to order at 9:12AM.

Public Participation:

None

Action Items:

- 1.) Dr. Kathleen Bodie made a motion to approve the meeting minutes of October 13, 2016, seconded by Mr. Jon Sills. All in favor, 5-0.
- 2.) Dr. Kathleen Bodie made motion to approve revised building improvement plan for Lexington High School for \$250,000, seconded by Dr. Mary Czajkowski. All in favor, 4-0.

Dr. Eric Conti amended the initial vote for the \$250,000 to be paid through LABBB surplus. All in favor, 4-0.

Discussion Items:

1.) Lexington High School Building Improvement Plan

In FY16, the board approved improvements to be made to the LABBB space at Lexington High School in the amount of \$100,000. LABBB collaborated with the Lexington Director of facilities in Lexington to begin the process. The first step was to contract with TBA associates which Lexington uses for their building renovations. Last week TBA architects presented the improvement plan blueprints and made recommendations to the LABBB Executive Director and the Lexington Director of Facilities. TBA associates presented two options and associated costs with each option. Option 1: \$150,000, Option 2: \$250,000.

The Executive Director recommended option #2 (\$250,000). These updates will include handicap bathroom and lifts, kitchen, and piping a water line to the nurse's office to have running water. We will also have upgrades to all kitchen appliances.

2.) LABBB/EDCO Financial Organizational Structure

LABBB discussed LABBB hiring its own business manager in FY18. All Board members agreed that we should move in this direction. Mr. Jonathan Sills and Mr. John Phelan were in favor of making this a "pilot" year for FY18. The board recognized that there may be some conflicts for the EDCO employees who provide services to LABBB reporting to two different people.

The LABBB board requested that the new LABBB Business Manager position built into the budget. They would also like to see a job description and salary of the business manager. The LABBB board will consider either a .50 or 1.0 business manager. LABBB will propose a contract for FY18 as a "Pilot."

LABBB Executive Director will meet with the EDCO Executive Director to communicate the LABBB Board of Directors intent to hire a LABBB Business manager in FY18.

Mr. Jonathan Sills made a motion to give Patric Barbieri, LABBB Executive Director, the power to sign a one year financial contract for FY17 with EDCO. Seconded by Dr. Mary Czajkowski. All in favor, 4-0.

Dr. Mary Czajkowski made a motion to adjourn the meeting at 10:45am. Seconded by Mr. Jonathan Sills. All in favor, 4-0.